

From: Bennett, Paul
Sent: Wednesday, 21 September 2022 1:56 PM
To: -All TRC Staff
Subject: Ray Walsh House Relocation Update, October 2022

Good afternoon everyone,

With the relocation of staff from Ray Walsh House now having reached some key milestones, I thought I'd take the opportunity to provide you all with another email in addition to the weekly updates you've been receiving via E-News.

While this has turned into another long email, I've tried to address some frequently asked questions from staff, so please do take the time to read the below information.

Once again, I really appreciate the patience, resilience and willingness to adapt that our staff have shown during what has been a trying process for everyone involved. In exciting news, we can now see the light at the end of the tunnel in terms of getting everyone settled into their new homes for the next three years.

Hoping you all take the time to enjoy tomorrow's public holiday in honour of the late Queen, and enjoy the short work week.

Regards,

Paul

Asbestos remediation of Ray Walsh House

At last week's Ordinary Council Meeting (13 September 2022) Council endorsed a report to select the Office of Public Works from the Department of Regional NSW to project manage the remediation and refurbishment of Ray Walsh House once all staff have been relocated. As an organisation experienced with these sort of projects, they will essentially help Council to manage the entire process of removing all the asbestos containing material from Ray Walsh House, and re-fitting the building. This is likely to be a three year process, with planning to commence shortly.

Moving timelines

While pinning down exact moving days has proven to be a challenge with some unexpected delays cropping up with the re-fit of Parry House recently, I am pleased to let you know the following:

w/c 26 September

- Both the Water and Waste and People and Culture teams will finalise their move into Parry House.
- Works at the Sports Dome will be finished, meaning that the Sport & Recreation team can begin their move.
- Construction scheduling for remaining suites in Parry and 474 Peel Street underway.

w/c 3 October

- Teams relocating to 127 Marius Street will begin moving over a couple of weeks – this includes Legal, IT, Internal Audit and Records.

w/c 10 October

- Teams relocating to the Northern Daily Leader Building will move into their new spaces – this includes Regional Services, Communications, Strategy and Performance, the Executive Team and Executive Services.

Late October

- Suites in Parry House for Finance will be finished.
- 474 Peel Street will be finished for Liveable Communities and Customer Service teams (assuming all approvals for construction obtained).

I appreciate that there are still a few grey areas with this timeline – we will make every effort to continue to provide additional updates as the timing of each team’s move is confirmed. As a reminder, the new locations for each team (below) and staff updates can be found on our staff [MILO page](#).

Team	Directorate	New Location	Address
Water & Waste	Water & Waste	Parry House	Level 2, 4
People & Culture	OGM	Parry House	Level 2, 4
Risk & Safety	OGM	Parry House	Level 2, 4
Finance	OGM	Parry House	Level 2, 4
Events	Growth & Prosperity	Lands Building	25 Fitzroy
Economic Development	Growth & Prosperity	Peel House	24 Fitzroy
Growth & Prosperity	Growth & Prosperity	Peel House	24 Fitzroy
Sport & Recreation	Regional Services	Tamworth Sports Dome	7/9 Jack :
Regional Services	Regional Services	Northern Daily Leader Building (Level 2)	Level 2, 1
Communications	OGM	Northern Daily Leader Building (Level 3)	Level 3, 1
Strategy & Performance	OGM	Northern Daily Leader Building (Level 3)	Level 3, 1
Executive Team and Executive Services	OGM	Northern Daily Leader Building (Level 4)	Level 4, 1
Legal	OGM	127 Marius Street Tamworth	127 Mari
IT	Growth & Prosperity	127 Marius Street Tamworth	127 Mari
Internal Audit	OGM	127 Marius Street Tamworth	127 Mari
Records	Growth & Prosperity	127 Marius Street Tamworth	127 Mari
Liveable Communities	Liveable Communities	474 Peel Street Tamworth	474 Peel
Customer Service	Growth & Prosperity	474 Peel Street Tamworth	474 Peel

Parking

This has been a hot topic lately! I am pleased to say that we have taken an inventory of the current parking available for TRC fleet vehicles at RWH, and across the new sites Council will be in a position to accommodate parking for all fleet vehicles. Staff will continue to need to find their own parking around the city, as is the current arrangement at Ray Walsh House. These parking areas for fleet vehicles will be communicated to relevant staff at each location and will be marked TRC where possible.

Post / Mail – Internal and External

Incoming external and internal mail will be collected from Records at 127 Marius Street and delivered to sites by the Stores team. These delivery runs will be twice a week on Tuesday and Thursday mornings, with any urgent mail to be collected by staff from the Records team. Any orders for supplies from stores will need to be placed before 2.30pm the day prior to delivery days. Outgoing post will be managed directly by each team/department via Australia Post.

Meeting Rooms

A range of rooms across the various sites will be available for open booking subject to approval by the relevant administrator at each site. These will be communicated to staff as they become available for use.

Make sure you keep an eye on Council’s E-News over the coming weeks for additional news.

Cheers

Paul Bennett

General Manager

P 02 6767 5473 | **M** 0428 039 264 | **E** p.bennett@tamworth.nsw.gov.au

437 Peel Street